

CompTIA COVID-19 Resources Forum User Guidelines

The CompTIA COVID-19 Resources Forum allows members to share valuable information, resources and best practices on how technology companies of all sizes are coping with the ongoing impact of COVID-19. The forum also serves as a place to ask questions of your peers and to benefit from ideas and processes that are working for other companies.

Creating an Account

Personal Information

- All participants are required to provide their full name and organization.
- Including your photo, title, and links to social media accounts is optional, but it makes for better interactions on the forum if you do.

Posting in in the Forum

Post in the Corresponding Category and Section

• There are multiple categories in the forum and posts should be included in the category that best fits the purpose of the post. For example, if you have a question, post it in the Questions & Answers section under the Community category.

Seek Out Quality and Quantity

• Only post content that is relevant to the community.

Post Relevant Industry Resources

• Do not post unconfirmed news items and resources that have not been validated by a neutral trustworthy source.

Share Your Point of View

• Include a comment with a post including open-ended questions when possible – "Do you agree with this piece?" or your opinion "This prediction is off because...".

Be Professional and Courteous

- Do not post political or personal matters.
- Be sure to respond to any questions or comments in a timely manner.

Survey the Group

 Ask important questions about specific workplace or business issues you or your company is facing.

Beware of Cross-Posting

• Keep in mind that members are involved in multiple categories and sections so try not to cross post too much. Keep the topics within the section focus.

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Forum Monitoring by CompTIA

CompTIA will monitor all posts in the forum.

CompTIA will remove posts that are not in accordance to the user guidelines.

Violators of the Best Practices Guidelines

On the first offense, the post will be removed, and the author will be sent a warning

On the second offense, the post will be removed, and the author will be removed from the group

For questions and additional information please contact the CompTIA staff administrators Ioana Lewis (<u>ilewis@comptia.org</u>) and Kathleen Martin (<u>kmartin@comptia.org</u>).

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